



Recurring Cleanings (Weekly, Bi-weekly, Monthly)

Through Out the House

- High dust corners and walls*
- Spot clean walls*
- Dust and wipe baseboards*
- Dust and wipe crown moldings and frames*
- Clean and vacuum vents*
- Empty and wipe down all trashes and recycle bins
- Clean all switch plate and outlet covers
- Disinfect all doorknobs
- Dust fronts and backs of doors
- Dust window sills
- General, light pick-up/organize
- Dust and wipe all hard surfaces
- Dust picture frames and nic nacks
- Vacuum all floors, carpets and rugs
- Mop floors

Kitchen

- Dust light fixtures
- Clean, scrub, and disinfect kitchen sinks
- Clean and disinfect all countertops and backsplash
- Clean outside of all cabinets and drawers
- Clean and shine exterior of all appliances
- Clean stovetop and inside of microwave
- Clean range hood
- Clean and disinfect tables, stools, and chairs
- Vacuum floors and rugs
- Mop floors

(*indicates task will be on a semi-annual rotation system)

Bathrooms

- Dust light fixtures
- Dust vents
- Polish mirrors
- Clean and disinfect bathtub and shower including tile walls, floor and glass
- Clean and disinfect sinks and countertops
- Clean and disinfect toilets
- Clean outside of vanity cabinets and drawers
- Vacuum floors and rugs
- Mop floors

Living Areas / Hallways

- Dust light fixtures
- Dust vents
- Dust ceiling fans (if reachable)*
- Dust outside of fireplaces (if applicable)
- Polish mirrors
- Dust lamps
- Dust and wipe down all furniture
- Spot clean inside of front and back doors
- Spot clean inside of sliding, glass doors
- Vacuum all floors, carpets and rugs
- Mop floors

Bedrooms

- Dust light fixtures
- Dust ceiling fans (if reachable)
- Dust lamps
- Dust and wipe down all furniture
- Make beds
- Dust and light pick-up/organize closets
- Vacuum floors, carpets, and rugs
- Mop floors (if applicable)